**EDINBURGH NAPIER UNIVERSITY**

**PGR SUPERVISION AGREEMENT**

**STUDENT NAME:**

**TARGET DEGREE:**

**PROVISIONAL PROJECT TITLE:**

**DIRECTOR OF STUDIES:**

**SUPERVISOR(S):**

**IPC:**

**SUPERVISION MEETINGS:** Please indicate your collective intended schedule of supervision meetings (e.g. ‘the first and third Tuesday of each month from 10am to 11am’ or ‘one hour twice a month’). Please also indicate who will be expected to attend the meetings (this may vary, e.g. you may have a monthly meeting with the entire supervisory team and another monthly meeting with just the DoS).

**STUDENT COMMITMENTS: Please indicate what you, the student, commit to do in order to ensure good progress with your studies.**

For example: I will provide my supervisors with a detailed digest of each supervisory meeting within 24 hours of the meeting having taken place.

**Commitments:**

1

2

3

4

5

6

**SUPERVISOR COMMITMENTS: Please indicate what you, the supervisors, collectively commit to do in order to ensure the student receives ample support to make good progress with their studies.**

For example: the supervisory team will provide feedback and comment on a piece of writing within a 2 weeks period of receipt of the piece of writing.

(It may be helpful to number these to match the outcomes listed above)

 1

2

3

4

5

6

**The above commitments and schedule of meetings ought to be reviewed each March and October as part of the RD6 process. At these points it may be appropriate to update the contract.** **Amended contracts should be submitted with the RD6 report, with the previous contract attached for reference.**

**Authorship:** Where there are intensions to publish or present material from or closely related to the PhD thesis, students and their supervisors should agree as to the accreditation of authorship. Please ensure that this discussion has taken place and note any agreed points below.

**AGREEMENT:**

In signing below, each party is agreeing that the above commitments are reasonable and is committing, within reason, to maintaining them. The IPC is not expected to attend supervisory meetings but should agree to the reasonableness of the schedule or meetings and commitments.

**STUDENT**  Date……………….

**DIRECTOR OF STUDIES** \_\_Date……………….

**SUPERVISOR** Date……………….

**SUPERVISOR** Date……………….

**IPC** Date……………….