**FORM RD4**

**FORMAL PROPOSAL REVIEW**

This form must be accompanied by a research proposal (using the RESEARCH PROPOSAL pro-forma)

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| 1 STUDENT DETAILS |
| Name |  |
| Student ID number |  |
| School  | Choose an item |
| Director of Studies |  |
| Other supervisors |  |
| IPC |  |
| Target degree |  |
| Date of registration | Click or tap to enter a date. |
| Mode of study | Choose an item. |

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| 2 REVIEW PANEL DETAILS  |  |
| Date of review | Click or tap to enter a date. |
| Name | Role | **PRESENT?** |
|  | Independent Panel Chair |[ ]
|  | Choose an item. |[ ]
|  | Choose an item. |[ ]
|  | Choose an item. | ☐ |

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| 3 RESEARCH PROJECT DETAILS |
| Title |  |
| Main research objective(s) |  |
| Name of any collaborating body |  |

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| 4 RESEARCH TRAINING DETAILS **to be completed by Independent Panel Chair** |
| 4.1 The student’s Vitae online RDF plan was reviewed at this meeting Choose an item. |
| 4.2 A Skills Audit has been done and training objectives identified Choose an item. |
| 4.3 The student is attending appropriate training events and seminars Choose an item. |
| **If the answer to any of these is ‘no’, please explain below** (attach an additional sheet if necessary). |
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| 5 GENERAL COMMENTS ON STUDENT PROGRESS  |
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| 6 AGREED REQUIREMENTS FOR RD5 REPORT  |
| Please provide details of what the student is expected to submit as an RD5 report, and any presentation that is required. |

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| 7 RESEARCH STUDENT’S STATEMENT  |
| I confirm that I wish to proceed with a research degree on the basis of the information set out in this form. |
| Student signature |  |
| Date | Click or tap to enter a date. |

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| 8 IPC RECOMMENDATION  |
| **We confirm that** 1. We have met with the student and discussed the research proposal and programme of research.
2. An appropriate training programme has been discussed and agreed.
3. Ethical implications of the proposed research project have been considered and discussed with the student, within the context of the University’s Code of Practice on Research Ethics and Governance.
4. This research student has the potential to complete the proposed programme of research successfully.
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| Independent panel chair signature |  |
| Date | Click or tap to enter a date. |

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| 9 FORMAL APPROVAL OF RESEARCH PROPOSAL |
| I confirm that this research proposal has been approved. |
| Signature of School Research Degrees Leader |  |
| Date | Click or tap to enter a date. |

**Once completed and signed, this must be emailed to the appropriate School Contact:**

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| SACIdoctoralcollege@napier.ac.uk  | SCEBEdoctoralcollege@napier.ac.uk | SASdoctoralcollege@napier.ac.uk |
| SHSCdoctoralcollege@napier.ac.uk  | TBSdoctoralcollege@napier.ac.uk |  |