**FORM RD5**

**CONFIRMINATION OF TARGET DEGREE (Report of the confirmation review)**

For approval at School level, this form should be accompanied by **a copy of the student’s confirmation of target degree report.** The report will normally be a substantial document, sufficient to demonstrate that the research proposed is worthy of the target degree: that the research completed to date is a satisfactory foundation, has demonstrated satisfactory progress, and that the plan of work proposed is likely to lead to successful completion within the maximum period of registration.

**Once completed and signed, this must be emailed to the appropriate School Contact:**

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| [SACIdoctoralcollege@napier.ac.uk](mailto:SACIdoctoralcollege@napier.ac.uk) | [SCEBEdoctoralcollege@napier.ac.uk](mailto:SCEBEdoctoralcollege@napier.ac.uk) | [SASdoctoralcollege@napier.ac.uk](mailto:SASdoctoralcollege@napier.ac.uk) |
| [SHSCdoctoralcollege@napier.ac.uk](mailto:SHSCdoctoralcollege@napier.ac.uk) | [TBSdoctoralcollege@napier.ac.uk](mailto:TBSdoctoralcollege@napier.ac.uk) |  |

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| 1 STUDENT DETAILS | |
| Name | Click or tap here to enter text. |
| Matriculation number | Click or tap here to enter text. |
| School | Choose an item. |
| Director of Studies | Click or tap here to enter text. |
| Date of registration | Click or tap to enter a date. |
| Mode of study | Choose an item. |
| Thesis title | Click or tap here to enter text. |

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| 2 CONFIRMATION OF TARGET DEGREE REVIEW DETAILS | | |
| Date of review | Click or tap to enter a date. | |
| **Review Panel** | | |
| Name | Role | **PRESENT?** |
| Click or tap here to enter text. | Independent Panel Chair |  |
| Click or tap here to enter text. | Choose an item. |  |
| Click or tap here to enter text. | Choose an item. |  |
| Click or tap here to enter text. | Choose an item. |  |

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| 3 THE PANEL’S REPORT **please attach additional sheets if necessary** |
| **3.1 Summary.**  *Provide a brief summary of the research project, explaining the objectives of the work and the nature of the proposed contribution to knowledge in relation to the degree sought.* |
| Click or tap here to enter text. |
| **3.2 Assessment of the report.** *Comment on the standard of the document and the extent to which it evidences that the student is working at the requisite standard* |
| Click or tap here to enter text. |

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| **3.3 Assessment of communication skill*s.*** *Comment on the student’s competence in presenting and explaining the project, and handling questions on it.* |
| Click or tap here to enter text. |

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| 4 RESEARCH STUDENT STATEMENT | |
| I have discussed my target degree and progress with the panel and agree with the report made above. | |
| Student signature |  |
| Date | Click or tap to enter a date. |

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| 5 Independent Panel Chair Comments/Feedback |
| **5.1** The student’s Vitae online RDF plan was reviewed at this meeting  Choose an item. |
| **5.2** The student is attending appropriate training events/seminars Choose an item. |
| **5.3** The student is aware of and has considered research integrity in relation to their work Choose an item. |
| **5.4** The student has considered the need to develop the thesis in a manner which will allow  future publication AND public availability of the thesis Choose an item. |
| **5.5**  Please provide a brief summary of the panel’s assessment of the student’s personal and professional development. Is it appropriate for the stage of study? Is the student exhibiting the skills/knowledge learned? Are training needs being met? |
| Click or tap here to enter text. |

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| 7 FINANCIAL IMPLICATIONS OF RECOMMENDATION **to be completed by DoS** |
| Is the student in receipt of a stipend? Choose an item. |
| Will stipend payments be affected by the Panel’s recommendation? Choose an item.  **IF ‘YES’, A STIPEND STOPPER FORM MUST ALSO BE COMPLETED AND SENT TO:**  [doctoralcollegeoffice@napier.ac.uk](mailto:doctoralcollegeoffice@napier.ac.uk) |

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| 8 PANEL’S RECOMMENDATION | |
| **We have met with the student, discussed progress so far and recommend that**  Choose an item. | |
| **Recommendation (e)**  In the case of recommendation (e) the candidate has up to three months to revise the confirmation of target degree report for a repeat review. The date for resubmission and the date of the repeat review should be confirmed with the candidate and included below. | |
| * The revised report must be submitted by Click or tap to enter a date. | |
| * The panel will meet again to review this on Click or tap to enter a date. | |
| Signature of IPC  Print name  Date |  |
| Click or tap here to enter text. |
| Click or tap to enter a date. |
| Click or tap here to enter text. |
| Click or tap to enter a date. |

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| 9 FORMAL APPROVAL OF THE PANEL’S RECOMMENDATION | |
| I confirm that the recommendation has been approved by the School Research and Innovation Committee | |
| Signature of School Research Degrees Leader  Print name  Date |  |
| Click or tap here to enter text. |
| Click or tap to enter a date. |